

# Pending Approval

NEW

Search by Keyword or Product

Orders

Accounts

Tools

Products

Ink & Toner

Services

0

Account: 500000

Orders

Cart

Open Carts (45)

Create New Order

Custom Lists

Frequently Ordered

Order Tracking

Pending Approval

Returns

Scheduled Orders

Pending Approval

Last month Last 6 months Last 12 months

Filter Orders

Date Submitted:

Search by order number, PO number, creator, account number, cost centre, or account address:

Order Status:

All

Filter

Clear

Approve All

Action:	Date Submitted:	PO Number:	Created By:	Cost Centre/Account Number:	Order Status:	Total Value:
Review	2017-02-01	1760	Joel Smith	500000	Pending Approval - Restricted	\$23.65

Approve All

C

Search by Keyword or Product

A0 9900, 33 GREEN BELT DR, Joel Smith

Search by Keyword or Product

0

Order

Products

Ink & Toner

Services

Manage Account

Advanced Tools

Go Green

Pending Approval

Transmitted Orders

Orders

Open Search Box

Reset

Select All

Approve

Date Submitted	PO Number	Created By	Cost Centre /Acct. #	Order Status	Modified By	Total Value	Select
2017-02-01	1760	Joel Smith	500000	Pending Approval - Restricted		\$23.65	<input type="checkbox"/>

Reset

Select All

Approve

A

B

C

\*Note: Values shown in red are sub-totals only and do not yet include applicable taxes. Totals will be updated once the order has been transmitted.