

Back To Business Checklist

Cleaning Supplies

When you decide to return to the workplace, having the right cleaning solutions and protocols will be essential in reducing the spread of germs and viruses.

- Cleaning Chemicals
- Disinfectant Wipes
- All Purpose Disinfectant Cleaner
- Disinfectant Aerosol Spray
- Gloves

TIPS:

Reassure employees and customers through visible deeper and more frequent cleaning during the day.
Read all labels carefully to ensure the surface is wet for the right amount of time to kill germs and viruses.

Personal Protective Equipment

Have the proper equipment available to ensure you have a safe working environment.

- Face Masks
- Face Shields
- Gloves
- Non-Contact Thermometer
- Safety Glasses
- Seal Shield ElectroClave

TIPS:

Consider using a Non-Contact Thermometer to check employees' temperatures. If anyone has a temperate, don't allow them in the office and suggest they work from home.

Physical Distancing Solutions

When you decide to return to the workplace, following physical distancing measures is necessary to prevent the spread of germs and viruses.

- Signage (general signage, wall signs, floors signs)
- Physical Barriers (sneeze guards, high privacy screens)
- Alert Systems

TIPS:

Place signage in common areas emphasizing basic infection prevention measures to promote worker safety.
Use signage as a wayfinding measure to help guide people through safe routes in the workplace.

Common Area suggestions

Other tips for common areas.

- Provide clean hand washing facilities.
- Offer alcohol-based hand sanitizer when regular facilities are not available.
- Remove magazines and papers from reception and common rooms.
- Remind staff not to share cups, plates or cutlery.
- Make sure ventilation systems are working properly.