



Office Supply Checklist

- ☐ Sticky Notes
- ☐ Pens
- ☐ Pencils
- ☐ Highlighters
- ☐ Staplers
- ☐ Paper Clips
- ☐ Tape
- ☐ Scissors
- ☐ Erasers
- ☐ Calculators
- ☐ Rubberbands
- ☐ Markers
- ☐ Stamps
- ☐ Batteries
- ☐ Notebooks
- ☐ File Folders
- ☐ Labels
- ☐ Correction Tape